

## Instructions for Quilt Sleeve and Pillow Case Label

As we approach the 2017 BQG Quilt Show, there are a few things that you will need to do to prepare your quilts for submission: sleeves (I know-not everyone's favorite thing to do), labels, and submission pillow cases. Below are instructions for each of these:

### Adding a sleeve to your quilt

Any quilt, wall hanging, or similar item must have a 4" sleeve attached for ease in hanging. The display committee has the right not to hang a quilt that does not have a sleeve. Sleeves can be safety pinned on the quilt. Make sure the safety pins are closed. Below are instructions on how to make a sleeve.

1. Cut or piece together fabric to make a strip 9" tall and the same width as the quilt.
  2. Fold under short edges 1/4", wrong sides together. Fold under again. Press. Sew a straight or zigzag seam to hem the folds.
  3. Now fold the strip lengthwise, wrong sides together, aligning its raw edges. Sew together with a 1/2" seam allowance. Center the seam and press.
  4. Place the seam against the quilt's back. Center and pin the top edge of the tube to the back of the quilt, about 1/2" below the binding.
  5. Use a whipstitch, basting stitch or safety pins to attach the top edge of the tube to the quilt backing. Remove the pins once attached.
1. If using safety pins, space them the width of your hand apart.

## Instructions for Quilt Sleeve and Pillow Case Label

1. Smooth the sleeve downward along the quilt back, then make a 1/2" fold along its length to create a pleat. Leaving the pleat intact, pin the sleeve bottom to the quilt.
2. Whipstitch, baste or safety pin the lower edge of the sleeve to the quilt. Remove the pins once attached.
3. The sleeve will pooch out a bit to allow space for a hanging rod.

### Labeling your quilt

Any item entered must have a permanent label displaying the name of the quilt, your name, This information can be written on the sleeve.

### Pillow cases

Each item entered in the show must be submitted in a separate pillowcase with the name of the quilt, your name, address, and telephone number securely on the pillowcase.

We will have an example of a pillowcase with label at the October guild meeting.

Each entrant will receive an email ( or telephone call for those without an email) approximately 1 week before the show, reminding you of what you will have entered and a confirmation of the drop date and time. It is scheduled for 3-6pm on November 9 .